SARTTAC—COVID-19 Guidelines for In-Person Training
(March 2022)

All selected participants and SARTTAC trainers and administrative staff are expected to observe the protocols and guidelines set forth below during the training course.

The guidelines below are designed to facilitate safe and timely arrival, attendance, and departure at the above referenced course, with all involved expected to observe. More information on travel and health protocols will be shared in course administrative guidelines sent to selected participants.

1. **Arrival in India** (non-Indian nationals only)

All participants must travel directly from their home country to New Delhi and return (i.e. no layovers in India). Each individual traveler will be required to follow the Government of India (GOI) Guidelines for International Arrivals (see [https://www.newdelhiairport.in/pdf/Guidelines-for-International-arrivals-updated-on-10th-February-2022-11-02-22.pdf](https://www.newdelhiairport.in/pdf/Guidelines-for-International-arrivals-updated-on-10th-February-2022-11-02-22.pdf)) and complete the Air Suvidha Self-Declaration Form (ASSF) and receive acknowledgement of receipt from the GOI prior to commencing travel to New Delhi (see [https://www.newdelhiairport.in/airsuvidha/apho-registration](https://www.newdelhiairport.in/airsuvidha/apho-registration)). Under current guidelines, participants originating overseas travel from Bangladesh, Maldives, Nepal, and Sri Lanka who are fully vaccinated can enter India without an RT-PCR test ahead of departure; those originating from Bhutan, even if fully vaccinated, are subject to a COVID-19 test no more than 72 hours before departure to India (see the above-referenced guidelines for more information).

Travelers are expected to familiarize themselves with all entry requirements and carry printed copies of their ASSF submission (including proof of full vaccination status and a negative COVID-19 test if the latter is also required) and acknowledgment of receipt from the GOI. Proof of COVID-19 vaccination will also be required by SARTTAC (see below). All airport COVID-19 protocols on arrival and departure should be strictly observed. Airport pick up and return in New Delhi will be arranged by SARTTAC (as noted in the course administrative guidelines).

2. **Hotel in India**

All participants should observe COVID-19 protocols at the course hotel, including for masking, distancing, and gathering. During lunch breaks (at the hotel), SARTTAC will ensure participants have a dedicated seating area. Hotel protocols will be provided at check-in.

3. **Training in SARTTAC**

All participants, trainers, and staff in SARTTAC are expected to observe the following when inside the Aerocity Worldmark 2 Building housing SARTTAC and within the premise of our training facility:
• **Masks.** Masks should be worn at all times in the building and training facility, except during course refreshment breaks (all lunches will be served at the course hotel). The trainers may opt to remove their masks during their course lectures, presuming they are properly distanced.

• **Gatherings.** SARTTAC will ensure appropriate social distancing at all times during the course—in the training and breakout rooms and during refreshment breaks. Only the designated participants, trainers/managers, and administrative staff will be permitted to enter the training and breakout rooms. Per SARTTAC’s usual practice, participants are restricted to the main entrance lobby and training wing.

• **Temperature checks.** Daily checks will be done on all participants, trainers, and administrative staff at the start of the day and upon return from the lunch break. Currently, all individuals are subject to security and temperature checks when entering secured parts of Aerocity, including the course hotel.

• **Vaccination.** All participants and trainers will need to provide proof that they are vaccinated against COVID-19 to SARTTAC. Each traveler from abroad will also need to upload a valid vaccination certificate into the ASSF. Acceptable vaccines are those on the WHO Emergency Use List (see [https://www.who.int/news-room/questions-and-answers/item/coronavirus-disease-(covid-19)-vaccines](https://www.who.int/news-room/questions-and-answers/item/coronavirus-disease-(covid-19)-vaccines)). Unfortunately, medical exemptions from vaccination will not be made by SARTTAC at this time (all staff and trainers will be vaccinated).

• **Testing:**

  **Prior to the start of the course**

  ➢ For foreign participants coming from Bhutan, a COVID-19 test will be required for entry into India no sooner than three days (i.e., 72 hours) before arrival, per current GOI guidelines. As noted above, a negative test result will need to be uploaded as part of the ASSF submission. SARTTAC will not reimburse for the cost of this test. Some overseas travelers may be subject to an additional COVID-19 test at New Delhi’s Indira Gandhi International Airport upon arrival (up to 2 percent of all passengers on each international flight are subject to random testing under current guidelines).

  ➢ For Indian participants, no COVID-19 test will be required before the start of the course.

  **Start of and during the course:** All participants (foreign and Indian), trainers, and administrative staff will be subject to a rapid antigen test administered by SARTTAC at the start of the course. During the course, anyone who believes they have been exposed to the virus or who become symptomatic will be asked to inform the SARTTAC course administrator.
immediately and be subject to additional tests administered by SARTTAC and possibly to quarantine requirements, per local government regulations at the time (see below).

**End of the course (foreign participants only):** At the end of the course, SARTTAC will arrange COVID-19 tests for all of those needing for international travel.

**Positive COVID-19 test results**

- **Quarantine and hospitalization:** At any time during this course, i.e. from arrival in and departure from India for foreign participants, all participants, trainers, and administrative staff will be expected to observe local protocol for quarantine or hospitalization in the event they receive a positive test result. Quarantine requirements are expected to be strictly observed. For those coming from Delhi, home quarantine will be required; for those coming from outside Delhi, hotel quarantine will be required.

- **Medical costs and insurance:** SARTTAC will not be able to cover costs associated with medical treatment or hospitalization associated with COVID-19 or for other health reasons. Each participant is encouraged to ensure they have appropriate coverage through their home insurance provider or agency.

- **Quarantine and testing costs:** SARTTAC will cover selected non-medical costs arising from quarantine, including additional nights’ stay (as required), air ticket change charges, and re-testing (no additional per diem will be provided). If a participant is required to quarantine during the training period, SARTTAC will try to make arrangements for them to continue the course from remote.

- **Other mitigation measures:** SARTTAC will run air purifiers throughout in training areas during the course. Touchless entry will be facilitated as best as possible. Masks, wipes, and hand sanitizer stations will also be made available (no mesh masks, bandanas/scarves, or other improvised masks will be allowed).

4. **Outside activities/travel:** For this course, SARTTAC will hold no outside activities (field trips, official receptions, etc.). Travel into central New Delhi can still be made on the Airport Metro Line (from the Aerocity Station). Participants and trainers are asked to wear a mask and observe other health and safety protocols when using any form of transportation in New Delhi.